

**Pierce Joint Unified School District**  
**540-A 6th Street    Arbuckle, CA 95912**  
**(530) 476-2892 \* FAX (530) 476-2289**  
**Thursday, November 16, 2017 6:00 pm**  
**Pierce Joint Unified School District**  
**Technology Building**  
**940A Wildwood Road, Arbuckle CA 95912**  
**Regular Board Meeting Minutes**

**Governing Board:**

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

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1. CALL TO ORDER

President Abel Gomez called the meeting to order at 6:00 p.m.

Members Present: Amy Charter, Nadine High, George Green, John Friel, and Abel Gomez.

Absent: None

Others Present: Ron Fisher, Summer Shadley, Carol Geyer, Daena Meras, George Parker, Jesse Deol, Michael Barber, Noah Gomez, Lisa Burnum, and Melanie Brackett

Mr. Green led the *Pledge of Allegiance*

A. *Pledge of Allegiance*

A motion was made by Ms. Charter and seconded by Ms. High to approve the agenda. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

2. APPROVAL OF AGENDA

3. HEARING OF THE PUBLIC (Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)

A. District Audit Report Fiscal Year End June 30, 2017

B. Measure B General Obligation Bonds Series 2016 Building Fund Audit Report Fiscal Year End June 30, 2017

No one spoke at this time.

4. PHS Student Body Representative Report

ASB Vice-President, Esmeralda Salud reported that the Girls' Varsity Volleyball team finished their season last night with an away game in San Jose. The varsity football team, who won the league championship is still alive in playoffs. Winter sports (Basketball and Soccer) have started practices. ASB and the Boys' Basketball program are working together to prepare for the Pierce Invitational Tournament which will be held November 29 – December 1. The ASB is preparing for the canned food drive December 4 – 11. The band had a successful concert titled Sweet Suites on November 9<sup>th</sup>.

5. 2017 Audit Report:

A. District Audit Report Fiscal Year End June 30, 2017

B. Measure B General Obligation Bonds Series 2016 Building Fund Audit Report Fiscal Year End June 30, 2017

Mr. Jesse Deol from James Marta & Company LLP presented the District Audit Report Fiscal Year End June 30, 2017 and the Measure B General Obligation Bonds Series 2016 Building Fund Audit Report Fiscal Year End June 30, 2017. He outlined the key points of each audit report.

Noah Gomez, Lisa Burnum, and Michael Barber presented on the physical education program at each school site in the district. They talked about wanting to create a P.E. folder for students that will track their P.E. progress. They also gave information on a Biathlon they are planning. 2016/17 Physical Fitness Test Results were distributed and discussed.

Summer Shadley reported that things are moving along at Arbuckle Elementary and Grand Island Elementary. The Federal Program Reviewers have been onsite at Grand Island. Grand Island is also preparing for their annual Thanksgiving Feast which is tomorrow. Deputy Knutson just finished the GREAT (Gang Resistance Education and Training) program at both elementary schools. This is a six week course for 4<sup>th</sup> graders that focuses on gang resistance. Deputy Knutson teaches the class twice a week. She thanked Daena and Mrs. Geyer for the work done on the Federal Program Review. Report cards are done and teacher conferences are almost over.

Ron Fisher reported that parent conferences are happening this week at Lloyd G. Johnson Junior High. There has been a lot of good feedback. The girls' basketball is at a tournament in Willows that will go through the weekend. Boys' soccer had two games this week winning both. The Colusa County Food Drive has begun at JJH and will continue through December. An ELAC meeting was held last night. An Anti-Bullying presentation has been taking place in P.E. classes this week. A campus-wide presentation will be held on December 11<sup>th</sup> with a guest speaker. NWEA testing will begin the week after the Thanksgiving break. The CA Healthy Kids survey will be conducted around the same time. The 7<sup>th</sup> grade students will attend a presentation of A Christmas Carol in Sacramento.

Mrs. Geyer read the following report:  
It's been a great week at Pierce High School and Arbuckle Alternative High School. Parent teacher conferences have been successful. Packets were prepared for parents and students with

6. Physical Education Presentation
  - A. Physical Fitness Test Results

7. PRINCIPAL'S REPORTS
  - A. Arbuckle Elementary  
School/Grand Island Elementary School
  - B. Lloyd G. Johnson Junior High School
  - C. Pierce High School/Arbuckle  
Alternative High School

all pertinent grade level information. Information and signatures have been obtained again for the Senior Attendance and Academic Policy. Signatures about skipping school as well as school pranks were also obtained. Even though parent teacher conferences have wrapped up, Mr. Don Friel and Ms. Newman will begin meeting with parents and students with 2 or more F's to establish a plan from now through the end of the semester. Finals this year will be on December 14<sup>th</sup> and 15<sup>th</sup>. There will be a modified schedule those 2 days, but nothing else will be interrupted. Winter benchmark assessments using NWEA/MAP are complete. Make ups will happen after the Thanksgiving break. The College, Career, and Counseling Center took a trip to Santa Clara University and Mission College on November 14<sup>th</sup>. There is another trip planned for November 28<sup>th</sup> to CSU Stanislaus. Volleyball finished their season last night. Football enters the 2<sup>nd</sup> round of playoffs tomorrow night vs. Durham. A win will mean playing East Nic. (at East Nic.) unless Colusa defeats East Nic. Then there will be a home game against Colusa. There are high hopes for wins at both games. Open gyms for all Winter sports has begun. The Fall Sports Athletic Award Ceremony will be on November 28<sup>th</sup> in the PHS auditorium. FBLA met with Mr. Parker yesterday to go over a plan for campus beautification around Ms. Keiser's classroom exterior. Christmas trees will begin being sold on November 25<sup>th</sup>. Last week the SLEWS Program held its first "Field Day". SLEWS (Student and Landowner Education and Watershed Stewardship) is a field trip program being held at the Charles Marsh ranch and will give students the opportunity to restore native habitat while applying science concepts from the classroom to real world situations. The Pierce Music Program held their 1<sup>st</sup> event of the year on November 9<sup>th</sup>. "Sweet Suites" was an event with small ensembles of the talented musicians within the Pierce District.

8. REPORTS:  
A. Facilities

Mr. George Parker reported that the Multi-Purpose Room at Pierce High School is coming out of the ground a lot faster than anticipated. He expects that by the mid part of December the walls and roof should be visible. The district is preparing for a new classroom expansion at Arbuckle Elementary. There is a Special Board meeting on November 29<sup>th</sup> for a visit to Corning to take a look at what they are doing successfully. The Thanksgiving break will be busy construction wise in the district. Mr. Parker will be meeting with PG&E during that time. He will be meeting with staff and leadership regarding the girls' locker room project and the weight room project. Looking into a CTE grant to help with the costs of the culinary arts and ag department upgrades to maximize opportunities. He reported that he has visited every roof top in the district has found a few items that need to be looked at before winter arrives. He hopes to have a bid in December for Board approval. There were seven (7) contractors at the bid walk

for this project. There was discussion regarding the bid walk and the number of contractors that showed up for the bid walk. Mr. Parker reported that in the next couple of months he will be putting together a complete analysis of all of the facilities in the district. He reported that the facilities are phenomenal there are just a few areas that need attention. The Prop 39 lighting and mechanical retrofit is in its final days. The teams met yesterday and the project should be ready to be accepted by the board as complete in December. There was brief discussion regarding the roofs that need fixed throughout the district. Mr. Parker outlined the product that will be used to repair the roofs.

Mrs. Geyer reported that the new bus should be arriving the last week of November or the first week of December. Bus training has been ongoing for the Custodian/Groundswoker/Bus Driver who was hired at AES. Two substitute bus drivers are also being trained. The district Utility Technician, Bill Taylor, is the bus trainer.

Daena Meras outlined the 2017 Pool Season budget that was submitted to the Board. There were no questions.

The report was submitted to the Board. There were no questions.

Mrs. Geyer outlined the Continuous Quality Improvement (CQI) Plan. Arbuckle Elementary, Grand Island Elementary, and Lloyd G. Johnson Junior High principals submitted the CQI Plan Update for the After School Programs at their sites which is a requirement of the After School Program.

Mr. West submitted his annual Williams Settlement Agreement Compliance Report. Mrs. Geyer reported that Mr. West was unable to attend the meeting and that he reported no findings in our district.

No report was given.

No report was given.

A motion was made by Mr. Green and seconded by Ms. High to approve Resolution #17/18 – 9: Interfund Transfer to Clear Prior Years Due To/Due From. Voting Aye: Mr. Friel, Ms. High, Ms.

B. Transportation

C. Summer 2017 Pool Season Report

D. 2017/18 1<sup>st</sup> Quarter Discipline Report

E. ASES Report – CQI Plan Update

F. 2017 Williams Settlement Agreement Compliance Report

9. PJUEA (Pierce Joint Unified Educators Association)

10. CSEA (California School Employees Association)

11. Consider and approve **Resolution #17/18 – 9: Interfund Transfer to Clear Prior Years Due To/Due From**

Charter, Mr. Green, and Mr. Gomez. Voting No: None. Absent: None.

Ms. Meras outlined the budget revision. A motion was made by Ms. Charter and seconded by Ms. High to approve Resolution #17/18 – 10: Budget Revision. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

Mrs. Geyer outlined the need for a CEQA (California Environmental Quality Act) exemption. She explained that an environmental study is not necessary for a property exchange because there is no environmental impact. A motion was made by Mr. Friel and seconded by Mr. Green to approve Resolution #17/18 – 11: Resolution of Findings Related to CEQA and Authorization to File a Categorical Exemption for the Exchange of Property with Jose Tapia. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the Resolution #17/18 – 12: Resolution of Findings Related to CEQA and Authorization to File a Categorical Exemption for the Exchange of Property with Dennis Lohman. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

Mrs. Geyer gave an overview of the need for change orders. She explained that the plumbing contractor listed on the awarded bid was unable to complete the contract due to financial reasons. The district could have cancelled the contract and gone with the second lowest bid, but the same plumbing contractor was on all of the submitted bids. It is better for the district to approve change orders to get the plumbing contracting completed. A motion was made by Ms. Charter and seconded by Mr. Green to approve the Pierce High School New Multi-Purpose Building Change Order No. 1 to the Simile Construction Contract. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

12. Consider and approve **Resolution #17/18 – 10: Budget Revision**

13. Consider and approve **Resolution #17/18 – 11: Resolution of Findings Related to CEQA and Authorization to File a Categorical Exemption for the Exchange of Property with Jose Tapia**

14. Consider and approve **Resolution #17/18 – 12: Resolution of Findings Related to CEQA and Authorization to File a Categorical Exemption for the Exchange of Property with Dennis Lohman**

15. Consider and approve **Pierce High School New Multi-Purpose Building Change Order No. 1 to the Simile Construction Contract**

A motion was made by Mr. Green and seconded by Ms. Charter to approve the Pierce High School New Multi-Purpose Building Change Order No. 2 to the Simile Construction Contract. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

16. Consider and approve **Pierce High School New Multi-Purpose Building Change Order No. 2 to the Simile Construction Contract**

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the Safe School Plans A-E. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

17. Consider and approve **Safe School Plan** for:
  - A. **Arbuckle Elementary**
  - B. **Grand Island Elementary**
  - C. **Lloyd G. Johnson Junior High**
  - D. **Pierce High**
  - E. **Arbuckle Alternative High**

There was discussion regarding the training of teachers on the Life Choices class at PHS. A motion was made by Ms. High and seconded by Mr. Green to approve the Teacher Consent Forms A-F. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

18. Consider and approve **Teacher Consent Forms** for:
  - A. Amy Hannon-Korynta – Health
  - B. Ellen Hester – Journalism
  - C. Kimberly Castro – Support
  - D. Max Struble – Life Choices
  - E. Jeanine Schaap – Independent Study and Alternative Education
  - F. Kevin Wolfman – Career Awareness

A motion was made by Ms. High and seconded by Ms. Charter to approve the Pierce Joint Unified School District Winter Sports Coaching Certification: A. Pierce High School. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

19. Consider and approve **Pierce Joint Unified School District Winter Sports Coaching Certification:**
  - A. **Pierce High School**

A motion was made by Ms. High and seconded by Mr. Friel to approve the District Audit Report Fiscal Year End June 30, 2017. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

20. Consider and approve: **District Audit Report Fiscal Year End June 30, 2017**

21. Consider and approve **Measure B General Obligation Bonds Series 2016 Building Fund Audit Report Fiscal Year End June 30, 2017**

A motion was made by Ms. High and seconded by Mr. Friel to approve the Measure B General Obligation Bonds Series 2016 Building Fund Audit Report Fiscal Year End June 30, 2017. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

22. Consider and approve **Consent Agenda:**
  - A. Minutes of October 19, 2017 Regular Board Meeting
  - B. Minutes of October 19, 2017 Special Board Meeting
  - C. Warrant List for October 2017
  - D. Interdistrict Transfers:
    1. Transferring **OUT** for the **2017/18** School Year:
      - a. Two (2) Students to Colusa County Office of Education CA
  - F. Donations:
    1. Shady Creek - JJH
      - a. Mathews Family Trus
      - b. Alpha Kapa Chapter of Omega Nu
      - c. Grimmer Farms
      - d. The Lyman Group Inc.
  - F. Overnight Field Trip Requests:
    1. FFA Leadership Academy: Sacramento CA
  - G. Contracts:
    1. Agreement between Pierce Joint Unified School District and Terracon for Geotechnical Engineering Services for Proposed New Locker Room and Weight Room at Pierce High School
    2. Agreement between Pierce Joint Unified School District and Terracon for Geotechnical Engineering Services for Proposed New Classroom Building at Arbuckle Elementary
    3. Agreement between Pierce Joint Unified School District and School Safety Solution, LLC for School Site Safety Plan Requirements
    4. Agreement between Pierce Joint Unified School District and B&B Locating Inc. for Underground Utility Survey at Arbuckle Elementary

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the consent agenda. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None

23. Items to be agendized for next regular meeting:

- December board meeting will start at 5:30 pm
- Two Readmittance hearings
- Annual Organizational Meeting
- Governance Calendar
- Independent Study Report
- Annual Developer Fee Report
- Policy Updates

Mrs. Geyer reported that she has called Corning to get permission to visit the site while students and teachers are present. There will be a special board meeting on November 29<sup>th</sup> at 1:30 pm for the Corning site visit. She commended Summer and Daena on their work on the Federal Compliance Review. She outlined the areas of the review. With Summer’s knowledge of her programs and Daena’s knowledge of the financial piece, the exit interview tomorrow will go well with zero findings. She believes that they were impressed with our district programs and with Grand Island Elementary. CSEA negotiations have been scheduled for the week following Thanksgiving, with CTA negotiations the following week. Melanie is working on getting the What’s Good! out next week.

Mr. Gomez thanked Daena for her hard work on the audit. He thanked his fellow board members for being on the board and for being open minded as his term of President comes to a close.

24. Superintendent’s Report

25. Board President’s Report

26. CLOSED SESSION:

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

<b>Certification</b>	<b>Position</b>	<b>Status</b>
Coach	Golf Coach – PHS	Hiring
Coach	Asst. Varsity Girls’ Soccer Coach – PHS (2)	Volunteer
Coach	Asst. Varsity Girls’ Basketball Coach – PHS	Volunteer
Classified	Custodian/ Groundsworker/ Bus Driver	Hiring
Classified	Para Educator – GI	Hiring
Certificated	Long-Term Substitute: Social Science – JJH	Hiring



Classified	Substitute Cafeteria Worker	Hiring
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- B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case
- D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent. Pursuant to Education Code se. 54957 the Board will meet in CLOSED SESSION for Verbal Evaluation of Superintendent

The Board went into CLOSED SESSION at 7:34 p.m.

27. OPEN SESSION

- A. Report Action Taken in CLOSED SESSION

The Board reconvened at 7:50 p.m. and reported action taken on the following:

- A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

**A motion was made by Mr. Friel and seconded by Ms. Charter to approve the Public Employment. Voting Aye: Mr. Friel, Ms. High, Mr. Green, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: None**

Certification	Position	Status
Coach	Golf Coach – PHS	Hiring
Coach	Asst. Varsity Girls’ Soccer Coach – PHS (2)	Volunteer
Coach	Asst. Varsity Girls’ Basketball Coach – PHS	Volunteer
Classified	Custodian/ Groundswoker/ Bus Driver	Hiring
Classified	Para Educator – GI	Hiring

Certificated	Long-Term Substitute: Social Science – JJH	Hiring
Classified	Substitute Cafeteria Worker	Hiring

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline / dismissal / release. **No ACTION was taken.**

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case. **No ACTION was taken.**

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent. Pursuant to Education Code se. 54957 the Board will meet in CLOSED SESSION for Verbal Evaluation of Superintendent

The Board adjourned at 7:55 p.m.

23. ADJOURN

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Carol Geyer, Secretary to the Board  
of Trustees