

**Pierce Joint Unified School District**  
**540-A 6th Street    Arbuckle, CA 95912**  
**(530) 476-2892 \* FAX (530) 476-2289**  
**Thursday, February 15, 2018 6:00 pm**  
**Pierce Joint Unified School District**  
**Grand Island Elementary**  
**551 Leven Street, Grimes CA 95950**  
**Regular Board Meeting Minutes**

**Governing Board:**

John Friel, President

Nadine High, Vice President

George Green, Board Clerk

Amy Charter, Member

Abel Gomez, Member

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1. CALL TO ORDER

President John Friel called the meeting to order at 6:00 p.m.

Members Present: Amy Charter, Nadine High, George Green, John Friel, and Abel Gomez.

Absent: None

Others Present: Summer Shadley, Nicole Newman, Carol Geyer, Daena Meras, Soliel Villanueva, Megan Hall, Amy Kuykendall, Shelly Murphy, Lorraine Marsh, Charles Marsh, Rose Ann Ellis, Amy Gibbons, Kelsey Harris, and Melanie Brackett

A. *Pledge of Allegiance*

Ms. High led the *Pledge of Allegiance*

2. APPROVAL OF AGENDA

A motion was made by Ms. High and seconded by Mr. Gomez to remove item 19. B. 2. BP 3470 – Debt Issuance and Management and approve the agenda. Voting Aye: Ms. High, Mr. Green, Ms. Charter, Mr. Gomez, and Mr. Friel. Voting No: None. Absent: None

3. HEARING OF THE PUBLIC

(Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)

Lorraine Marsh, parent of two students at Pierce High School, asked that the Board reconsider Item 19. B. 1: E 6152.1 – Math Placement Protocol before taking action. She stated that the changes that are being proposed were not discussed at the recent math night and parents were not made aware of the change to the math placement policy. She would like for the school site to hold another informational meeting regarding the math placement protocol before taking action on the policy exhibit. Shelly Murphy added that she attended the math night and agrees that the protocol was not made clear to the parents.

4. PHS Student Body Representative Report

Soliel Villanueva reported that this last month has been very busy for ASB. They are currently in the middle of the annual penny drive to raise funds for leukemia and lymphoma. In one week about \$800 has been raised. The penny drive will end next week. The goal is to raise at least \$1,000. Girls'

basketball has come to an end. J.V. finished first in the league while Varsity finished third. J.V. Boys' Basketball team also won SVL. Varsity will now start playoffs. Both soccer teams are facing off against Willows in the first round of playoffs. The senior class is still discussing how they want to spend their money. The Sadie Hawkins dance will be March 23. Track, softball, baseball, and golf all started today.

Amy Kuykendall, District Literacy Coach and Megan Hall, District Instructional Coach, gave a presentation on the work they do with the teachers of the Pierce District. They reported on training that they received with Jim Knight who specializes in Instructional Coaching. Goals, strategies and building meaningful relationships with teachers are all a part of what Megan and Amy are working on going forward. They outlined what the coach's role is in setting student based goals for the teachers. They thanked the Board for inviting them to share the work they are doing.

#### 5. Instructional Coaches Presentation

#### 6. PRINCIPAL'S REPORTS

- A. Arbuckle Elementary  
School/Grand Island Elementary School
- B. Lloyd G. Johnson Junior High School
- C. Pierce High School/Arbuckle  
Alternative High School

Nicole Newman reported that Arbuckle Alternative High School is up to 15 students now. Jeannine Schaap has been working on curriculum to make sure she meets the needs of all of the students not only at the alternative school but those students on independent study as well. Ms. Schaap and Laila Murhi have been conducting community circles with the students at the alternative school. Plans are being worked on for the career fair that is scheduled in May for both high schools. The drama club presented The Loathsome Lady last week. They will be presenting it again for the high school students next week. Nurse Kathy has set up a distracted driver presentation for next Thursday. She explained how the students will rotate during the day so students can view the presentation. Pierce High School has been offered to be a SAT test site during a school day. On April 24<sup>th</sup> Pierce High School will serve as a test site. Vertical articulation with the high school and junior high school science teachers has begun. High school science teachers are working hard to align their standards to the NGSS science standards. Registration packets went out in advisement yesterday. Parent night is scheduled for the 27<sup>th</sup> of February for incoming 9<sup>th</sup> graders. Flyers were mailed home to all 8<sup>th</sup> grade parents. Scheduling will happen at open house on May 15<sup>th</sup>. Summer Academy registration will

begin soon. Perla will meet with Mrs. Geyer to finalize plans. Perla and Patty will be meeting with 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> graders to revisit their 4-year plans. Girls' basketball won against Willows this evening. They will play U-Prep next. The boys are playing their game right now. Mrs. Newman read a letter from the California FFA Association. She read that the Executive Committee of the California Association of FFA has recently voted to award Arbuckle FFA the Distinguished Service Citation. This is the highest honor the State Association can bestow on an FFA program. Congratulations to Pierce High School and the Ag Department. The award will be received at the State Conference in April. Mr. Friel asked how many students attended the Pierce Field Day. Mrs. Newman responded that with students, parents, and volunteers there were approximately 2,000 people in attendance.

In Ron Fisher's absence, Mrs. Geyer read the following report: Johnson Junior High started ELPAC testing this month. Valarie Vandrey is continuing to ensure all students are tested. A school site council meeting was held on Monday where LCAP progress was reviewed. There was a Parents' Club meeting on Tuesday. Three JJH teachers attended a writing workshop to find new ways to engage students in meaningful writing. There will be a rally on Friday that was postponed from last week. Collaboration time this week was focused on looking at NWEA data and planning to help those students that are struggling to make the standards. Boys' basketball finished their season this week. Girls' soccer tryouts and season start soon. Third quarter progress reports were mailed home. A letter was mailed to parents of students in 8<sup>th</sup> grade that do not have a 2.0 GPA. Students and Parents Club are fundraising for 7<sup>th</sup> graders to go to The Lion, The Witch and The Wardrobe play. Currently there are 367 students enrolled at JJH.

Summer Shadley reported that things are going well at Arbuckle Elementary and Grand Island Elementary. There was an issue with a water line at Arbuckle Elementary causing the water to be turned off for about 45 minutes. Paco was great about making sure the job got done in a timely manner. Mrs. Geyer conducted walkthroughs with Mrs. Shadley on Monday. It's always nice to get into the classrooms and see how hard the teachers are working. Mrs. Shadley meets with the campus supervisors once a month to discuss safety issues and concerns. She conducted that monthly meeting on Monday. School site council and staff gave input on the LCAP at their meetings. The rest of the staff meeting was spent looking at NWEA data and breaking down the MAP data at the individual student

level. Teachers are looking at that data to see how they can help each individual student. Tuesday and Thursday morning SST meetings are continuing for students that there are concerns about. Mr. Kitchen is doing a great job organizing the SST meetings. ELPAC testing is going on at both elementary sites. They are ahead of schedule on completing the test for over 700 students. The student body sold candy grams for Valentine's day. They raised about \$300 and had a blast delivering the candy grams. The Annual Mother's Day tea has been changed to a Valentine's Day Tea and will be held tomorrow at 10:30 am. The K-3 students will perform a music presentation at the tea. There will be an ELAC meeting next Tuesday at Arbuckle Elementary. Enrollment at Arbuckle Elementary is at 613 and Grand Island Elementary is at 55.

## 7. REPORTS:

### A. Transportation Report

Mrs. Geyer reported that she is happy to say the district is fully staffed with bus drivers. Bill, Paco, and Scot can now return to being substitute drivers. The district is still pursuing the purchase of the bus that was being borrowed while waiting for the new bus to be delivered so the district will have a spare bus. A new law states that by the 2018/19 all school buses must have child safety devices installed. This is a button at the back of the bus that the driver must push to indicate that all students have exited the bus and no students are left on the bus at the end of a route. It will be a cost of around \$13,000 to install in all of the district buses. There is senate bill right now that is looking to postpone this requirement until the 2019/20 school year. Mrs. Geyer will be watching the senate bill closely. There are several athletic events and FFA events in the spring that sububans and vans will be used.

### B. Grand Island Elementary Enrollment Report

Summer Shadley reported on the number of students projected for the 2018/19 school year at Grand Island Elementary. She reported that the enrollment for Grand Island will go down considerably due to a very large 5<sup>th</sup> grade class that will be going over to Johnson Junior High. As she outlined the 2018/19 school year she noted that unregistered Kindergarten and TK students are not in the totals. There was discussion regarding the geographical areas that the students reside in. There was further discussion regarding the ability to use last year's enrollment numbers for this year for necessary small schools funding. Daena Mears explained that with the new LCFF funding formula the necessary small schools funding did not have much of an effect on funding.

Carol Geyer submitted the LCAP update to the Board. She reported that this is the same report that was submitted at the DAC and DELAC meetings as well as at site meetings. It reflected the status of where the district is in completing the actions in the LCAP. The only actions that were not completed are actions that take place in the summer such as summer school and the Sacramento State summer academy. There were no questions.

The minutes of the February 5, 2018 DELAC (District English Learner Advisory Committee) meeting were submitted to the Board. There were no questions.

The minutes of the February 5, 2018 DAC (District Advisory Committee) meeting were submitted to the Board. There were no questions.

The Homeless Report was submitted to the Board. Mrs. Geyer gave a brief explanation of Homeless Students and the requirements of the report. She further reported that Cathy Lopez, Homeless Liaison for the District has attended the necessary State and County trainings. When students enroll into the district the site secretaries inform Ms. Lopez if there is a possible homeless student enrolled. The County has just applied for a grant to assist with homeless students. The District was intending to apply for the grant but does not have a high enough homeless population so we have joined the consortium for the grant. Ms. Charter asked if the classification of homeless is reported to the sites every year. Mrs. Geyer reported that yes, it is an annual classification.

The Mission/Vision were reviewed. Mrs. Geyer explained the reason for the change. There was discussion regarding the change.

No report was given.

No report was given.

A motion was made by Ms. High and seconded by Ms. Charter to approve March 22, 2018 as the Governance Leadership Planning Day. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

#### C. LCAP Update

#### D. DELAC Report

#### E. DAC Report

#### F. Homeless Report

#### G. Mission/Vision Revision

8. PJUEA (Pierce Joint Unified Educators Association)
9. CSEA (California School Employees Association)
10. Consider and approve **Governance Leadership Planning Day**

11. Consider and approve **2018 Winter CARS Submission**

A motion was made by Ms. High and seconded by Mr. Green to approve the 2018 Winter CARS Submission. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

12. Consider and approve **Library Plan Update**

A motion was made by Ms. Charter and seconded by Ms. High to approve the Library Plan Update. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

13. Consider and approve **Comprehensive Safety Plan** for:

- A. Arbuckle Elementary
- B. Grand Island Elementary
- C. Lloyd G. Johnson Junior High
- D. Pierce High
- E. Arbuckle Alternative High

Mrs. Geyer outlined the change in name for this item from Emergency Plan to Comprehensive Safety Plan. It is one piece of the complete Comprehensive Safety Plan that encompasses all safety and emergency protocols. Mr. Gomez asked how many times safety drills are held in the after school program. Mrs. Shadley responded that fire drills, as well as lock down drills, are held twice a semester. Mr. Kitchen is in charge of the drills at both Arbuckle Elementary and Grand Island Elementary. The phone systems at both sites have been upgraded to cordless phones so the After School Program staff has communication at all times. Mr. Gomez asked about the radios from the sheriff's department. Mrs. Geyer responded that the radios are still at every site, but there is no coverage in radio frequency at the sites so the radios do not work inside. The District and the sheriff's department have discussed alternative communication options such as cell phones. Last school year the radios were upgraded and the staff was trained on the new radios, but they still don't work inside. There was further discussion regarding communication. Mr. Green asked if the other sites are adhering to the same schedule regarding drills. Mrs. Geyer reported that the requirements are different at each site and each site is compliant in the amount of drills they hold. She outlined the different requirements. There was discussion regarding the tragic events in Florida and how fire drills will probably change due to that event. Ms. High stated that the issue of making the fencing higher at Arbuckle Elementary so it is harder to get in was discussed at the safety meeting. This also makes it harder for students to escape if needed. Mr. Gomez asked Mrs. Shadley if the doors to the

auditorium are kept locked during the After School Program. She responded that they are locked. Mrs. Shadley explained that the doors are kept locked in case of an intruder or emergency on campus. The adult in charge would not have to go to each door to lock them. Mr. Gomez responded that students who were outside would not be able to enter the auditorium in case of an emergency. There was further discussion regarding the procedure for locking doors at Arbuckle Elementary during the After School Program. Mrs. Geyer also stated that all of the classroom doors are locked during the school day. Each door is equipped with magnetic strips that allow the door to be locked from the inside. There was some discussion about the protocol on notifying other sites about an emergency at a specific site. A motion was made by Mr. Gomez and seconded by Ms. High to approve the Comprehensive Safety Plans A-E. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

A motion was made by Mr. Green and seconded by Ms. Charter to approve PHS Coaching Certification. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

A motion was made by Ms. Charter and seconded by Ms. High to approve the 2018 CSBA Delegate Assembly Ballot. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

There was discussion among the Board members regarding the Mission/Vision/Motto. Shelly Murphy asked what the changes to the Mission/Vision/Motto are. It was explained that the existing mission statement has been broken up into a mission and a vision. There was discussion regarding student goals. Mr. Green stated that the Board was looking for a simple mission/vision/motto that would be remembered. A motion was made by Ms. High and seconded by Ms. Charter to approve the second entry as the District Mission/Vision/Motto Revision. Voting Aye: Mr. Gomez, Ms. Charter, and Ms. High. Voting No: Mr. Green and Mr. Friel. Absent: None

Mrs. Geyer outlined the change in the criteria. She reported that the new criteria involves the teacher evaluation piece. The

14. Consider and approve **PHS Coaching Certification**

15. Consider and approve: **2018 CSBA Delegate Assembly Ballot**

16. Consider and approve **District Mission/Vision/Motto Revision**

17. Consider and approve **English Learner Reclassification Criteria**

current criteria is more subjective and the change to the criteria is more objective. A motion was made by Ms. Charter and seconded by Mr. Gomez to approve the English Learner Reclassification Criteria. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

18. Consider and approve **Consent Agenda:**
  - A. Minutes of January 18, 2017 Regular Board Meeting
  - B. Minutes of January 18, 2017 Special Board Meeting
  - C. Warrant List for January 2018
  - D. Interdistrict Transfers:
    1. Transferring **OUT** for the **2017/18** School Year:
      - a. Two (2) Students to Colusa CA (continuing)
      - b. Three (3) students to Woodland CA (continuing)
      - c. Two (2) Students to CCOE (new)
    2. Transferring **IN** for the 2017/18 School Year:
      - a. Five (5) students from Williams CA (new)
  - E. Overnight Field Trip Requests:
    1. Varsity Volleyball Tournament – San Diego CA
    2. Varsity Volleyball Tournament – Quincy CA
  - F. Donations:
    1. Grand Island Fire Department – Shady Creek
    2. Alena Anberg – Shady Creek
  - G. Contracts:
    1. Agreement between the Pierce Joint Unified School District and CSBA for Governance Consulting Services
    2. Agreement between the Pierce Joint Unified School District and Lozano Smith Attorneys at law for Legal Services
    3. Agreement between the Pierce Joint Unified School District and Isom Advisors for Annual Debt Transparency Report
    4. Proposal for State School Facility Consulting Services for Pierce Joint



A motion was made by Ms. High and seconded by Mr. Gomez to approve the consent agenda. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

18. BOARD POLICIES:

A. SECOND READING:

1. BP/AR 0420.4 – Charter School Authorization
2. BP 1325 – Advertising and Promotion
3. BP 3100 – Budget
4. BP/AR 3517 – Facilities Inspection
5. BP 4119.21/4219.21/4319.21 – Professional Standards
6. AR 4144/4244/4344 – Complaints
7. BP/AR 4200 – Classified Personnel
8. BP 5144 – Discipline
9. BP/AR 5144.1 – Suspension and Expulsion/Due Process
10. AR 5148.2 – Before/After School Programs
11. BP 6146.1 – High School Graduation Requirements
12. BP/AR/E 6162.52 – High School Exit Examination (Delete BP/AR/E)
13. BB 9150 – Student Board Members

A motion was made by Ms. High and seconded by Mr. Gomez to approve the Second Reading Board Policies. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

B. FIRST READING:

1. E 6152.1 – Math Placement Protocol

A motion was made by Mr. Green and seconded by Ms. Charter to postpone the First Reading Board Policy to the next regular board meeting. Voting Aye: Mr. Gomez, Ms. Charter, Mr. Green, Ms. High, and Mr. Friel. Voting No: None. Absent: None

19. Items to be agendaized for next regular meeting

The next board meeting will be March 8<sup>th</sup>  
2017/18 Second Interim Budget Report  
Student Wellness Data Report  
Annual Expulsion Report  
Title I Program Evaluation Report  
E 6152.1 - Math Placement Protocol: There was further discussion regarding the math placement protocol and the

request for a parent meeting. Mrs. Geyer suggested that there be a report on the Advanced Placement process and the AP Calculus policy at the next regular board meeting. It was determined that the math placement protocol would be discussed at the February 27<sup>th</sup> parent meeting.

Mrs. Geyer thanked Megan and Amy for presenting. She stated that they have done an excellent job with coaching and have benefited greatly from the trainings they have been sent to. She thanked the principals for their hard work and she appreciates the work they do. She reported that she and Daena have been looking at budget development and will be bringing the budget to the Leadership/Board Planning Day with input from the LCAP stakeholder groups. She conducted walkthroughs with Mrs. Shadley at AES on Monday. It was a pleasure to see one first grade classroom and all of the second grade classrooms. She is very proud of the work that is being done.

No report was given.

20. Superintendent’s Report

21. Board President’s Report

22. CLOSED SESSION:

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

| <b>Certification</b> | <b>Position</b>                              | <b>Status</b> |
|----------------------|--|---------------|
| Coach                | JV Baseball Coach – PHS                      | Hiring        |
| Coach                | Track Coach – PHS                            | Resignation   |
| Coach                | JV Baseball Coach – PHS                      | Resignation   |
| Coach                | Varsity Baseball Coach – PHS                 | Hiring        |
| Coach                | Head Track Coach – PHS                       | Hiring        |
| Coach                | Assistant Track Coach – PHS                  | Hiring        |
| Coach                | 7 <sup>th</sup> Grade Basketball Coach – JJH | Hiring        |
| Coach                | JV Baseball Assistant Coach                  | Volunteer     |
| Certificated         | Intern Support for Music Teacher – PHS       | Hiring        |

|              |                         |             |
|--------------|-------------------------|-------------|
| Certificated | Principal – JJH         | Resignation |
| Certificated | School Nurse – District | Resignation |

- B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code Section 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release
- C. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Government Code Section 54957.6, the Board will meet in CLOSED SESSION to give direction to Agency Negotiator, Carol Geyer, regarding negotiations with PJUEA (Pierce Joint Unified Educators Association), CSEA (California School Employees Association), and unrepresented groups
- D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code
- E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to conduct verbal evaluation and discuss format, goals, and priorities for the Superintendent’s evaluation

The Board went into CLOSED SESSION at 8:04 p.m.

23. OPEN SESSION

A. Report Action Taken in CLOSED SESSION

The Board reconvened at 9:10 p.m. and reported action taken on the following:

- A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

**No ACTION taken.**

| Certification | Position                | Status      |
|---------------|-------------------------|-------------|
| Coach         | JV Baseball Coach – PHS | Hiring      |
| Coach         | Track Coach – PHS       | Resignation |

|              |  |             |
|--------------|--|-------------|
| Coach        | JV Baseball Coach – PHS                      | Resignation |
| Coach        | Varsity Baseball Coach – PHS                 | Hiring      |
| Coach        | Head Track Coach – PHS                       | Hiring      |
| Coach        | Assistant Track Coach – PHS                  | Hiring      |
| Coach        | 7 <sup>th</sup> Grade Basketball Coach – JJH | Hiring      |
| Coach        | JV Baseball Assistant Coach                  | Volunteer   |
| Certificated | Intern Support for Music Teacher – PHS       | Hiring      |
| Certificated | Principal – JJH                              | Resignation |
| Certificated | School Nurse – District                      | Resignation |

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline / dismissal / release. **A motion was made by Ms. Charter and seconded by Mr. Gomez to approve Resolution #17/18 – 16: Non-Reelection of Probationary Certificated Employee(s). Voting Aye: Ms. High, Ms. Charter, Mr. Gomez and Mr. Friel. Voting No: Mr. Green. Absent: None**

C. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Government Code Section 54957.6, the Board will meet in CLOSED SESSION to give direction to Agency Negotiator, Carol Geyer, regarding negotiations with PJUEA (Pierce Joint Unified Educators Association), CSEA (California School Employees Association), and unrepresented groups. **No ACTION taken.**

D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (d) of Government Code 54956.9 – One Case **No ACTION taken.**

E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in

CLOSED SESSION to conduct verbal evaluation and discuss format, goals, and priorities for the Superintendent's evaluation **No ACTION taken.**

The Board adjourned at 9:15 p.m.

24. ADJOURN

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Carol Geyer, Secretary to the Board  
of Trustees