

# **DISTRICT TRANSPORTATION SAFETY PLAN**



**PIERCE JOINT  
UNIFIED SCHOOL DISTRICT**

**ADOPTED: 1997  
REVISED: 2012  
REVISED: JANUARY 2017**

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**DISTRICT TRANSPORTATION SAFETY PLAN**

**A COPY OF THIS TRANSPORTATION SAFETY PLAN SHALL BE KEPT AT EACH SCHOOL OFFICE AND IS AVAILABLE FOR INSPECTION BY THE PUBLIC AND HIGHWAY PATROL ANY TIME DURING SCHOOL HOURS.**

**Procedures to determine if pupils require escort across a highway or private road:**

1. The school bus driver shall escort all transported students who must cross a highway or street on which the bus is stopped, where traffic is not controlled by a traffic officer or official traffic signal.
2. The school bus driver shall ask at each school bus stop if anyone must cross the street on which the school bus is stopped in order to reach his or her destination.
3. The bus driver shall review student rosters/addresses/route sheets to determine if students need to be escorted across the street.

**Procedures for all pupils pre-kindergarten, kindergarten, and grades 1 to 8 to follow as they board and exit the appropriate school bus at each pupil's school bus stop:**

1. The school bus driver along with assigned school site staff will monitor pupils exiting the school bus before school, and will monitor pupils boarding the school bus after school to ensure orderly and safe exiting and boarding. The school bus driver will have this same responsibility on activity trips.
2. Assigned school staff will monitor school-loading zones and assist students in boarding the appropriate school bus. Numbering systems will be utilized to ensure the pupils board the proper school bus.

**Procedures for boarding and exiting a school bus at a school or other trip destination:**

1. The school bus driver along with assigned school site staff will monitor pupils exiting the school bus before school, and will monitor pupils boarding the school bus after school to ensure orderly and safe exiting and boarding. The school bus driver will have this same responsibility on activity trips.
2. Students should board the bus one at a time and move quickly to an open or assigned seat.

3. If a student drops papers or other objects while boarding the bus, he/she should get the attention of the bus driver. The bus driver may not see a pupil who might go under or near the school bus to retrieve objects. A pupil shall never go under the school bus.
4. No pushing, shoving or horseplay is allowed when exiting or boarding a school bus.

**Procedures to ensure that a pupil is not left unattended on a school bus, school pupil activity bus, or youth bus:**

1. School bus drivers shall ensure that students are not left unattended on a school bus, except to perform red light escorts to other students 22112(d) VC. All drivers shall remain in the immediate vicinity of the school bus.
2. School bus drivers are required to check their bus after each run/route/trip once finished. This means they will get out of the their seat, walk the entire length of the bus checking the entirety of the interior for sleeping students and articles that may have been left behind before exiting the vehicle.
3. Beginning in the 2018/19 school year, school bus drivers will need to manually contact the child safety alert system, a device located at the interior rear of a vehicle, to signal that the bus driver completed the required safety check of the bus.

**Procedures and standards for designating an adult chaperone, other than the driver, to accompany pupils on a school pupil activity bus: (this does not apply to home to school routes)**

1. Schools shall provide at least 1 adult chaperone to accompany pupils on each school pupil activity bus. NO STUDENT of the school district may act as a chaperone.
2. The group leader (examples: Teacher, Coach) at the school site is responsible for ensuring there is an adult chaperone on each bus utilized for their group trip.
3. School bus drivers will not depart on a trip without an adult chaperone.